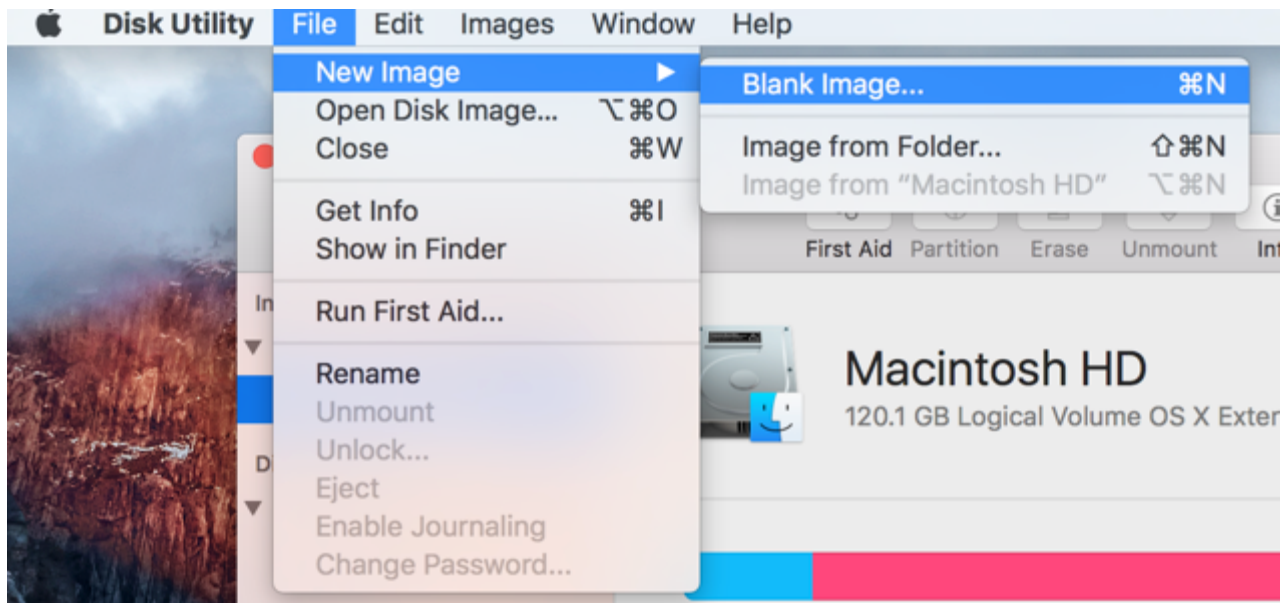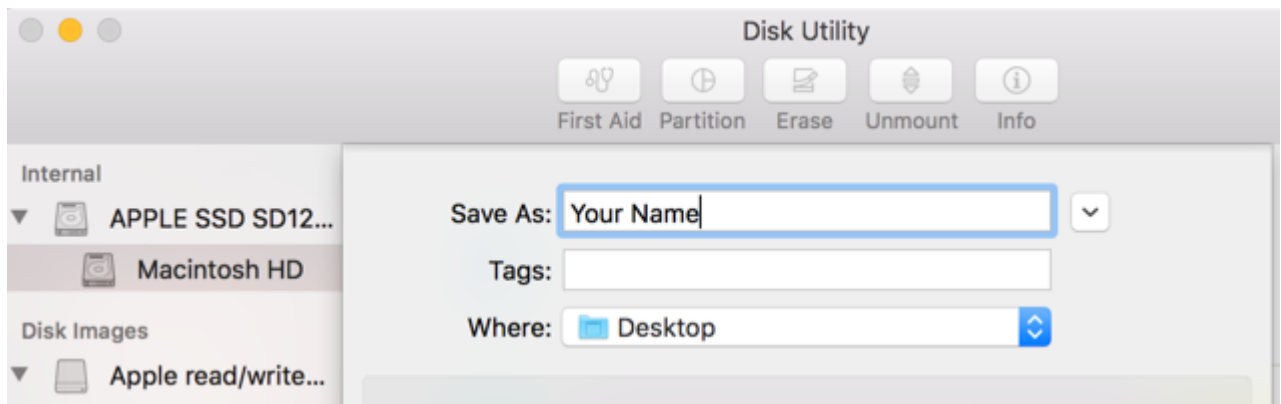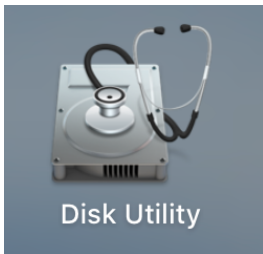## Central Photography
Disk Utility Tutorial

Password Protect Your Photos

1. To open Disk Utility, go to Launchpad, type "d" in the search bar and select Disk Utility.

2. Navigate to File>New Image>Blank Image.
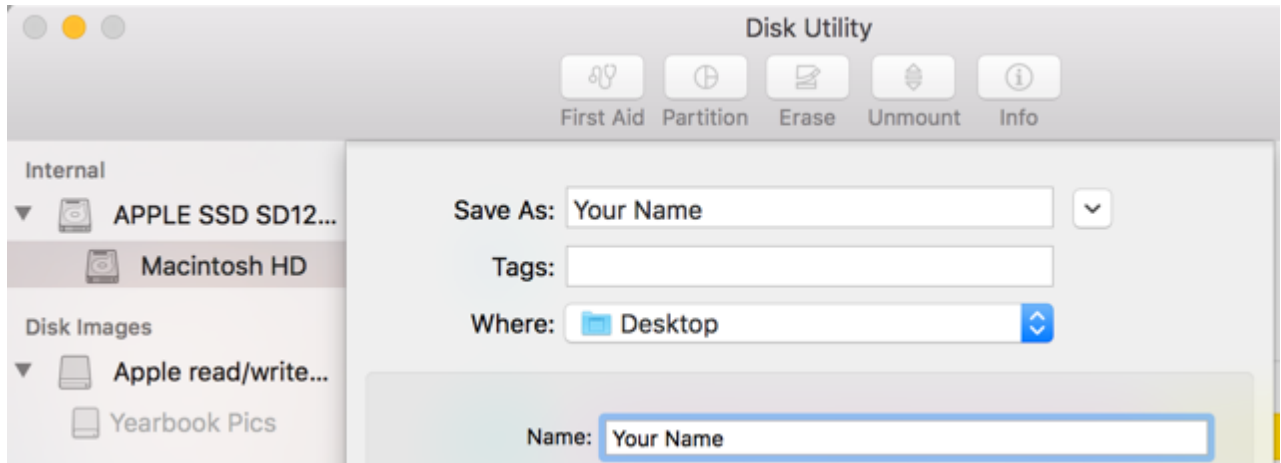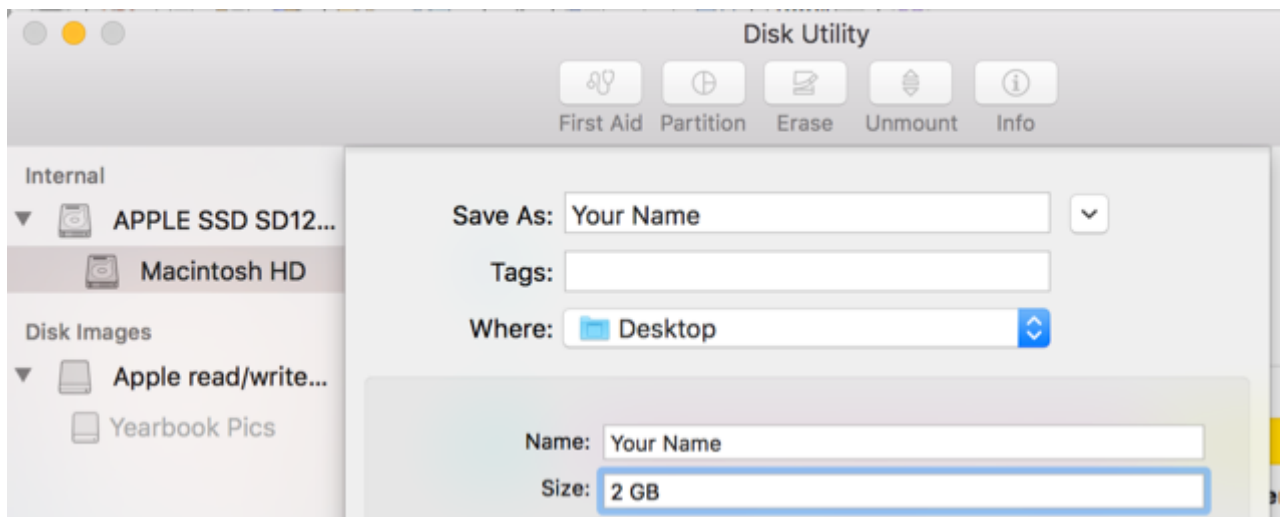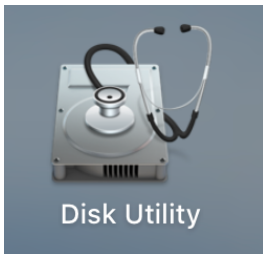

3. Add your first and last name.

4. Add your first and last name again.

5. If you are using your phone to take your photos, change the Size to 2 GB. If

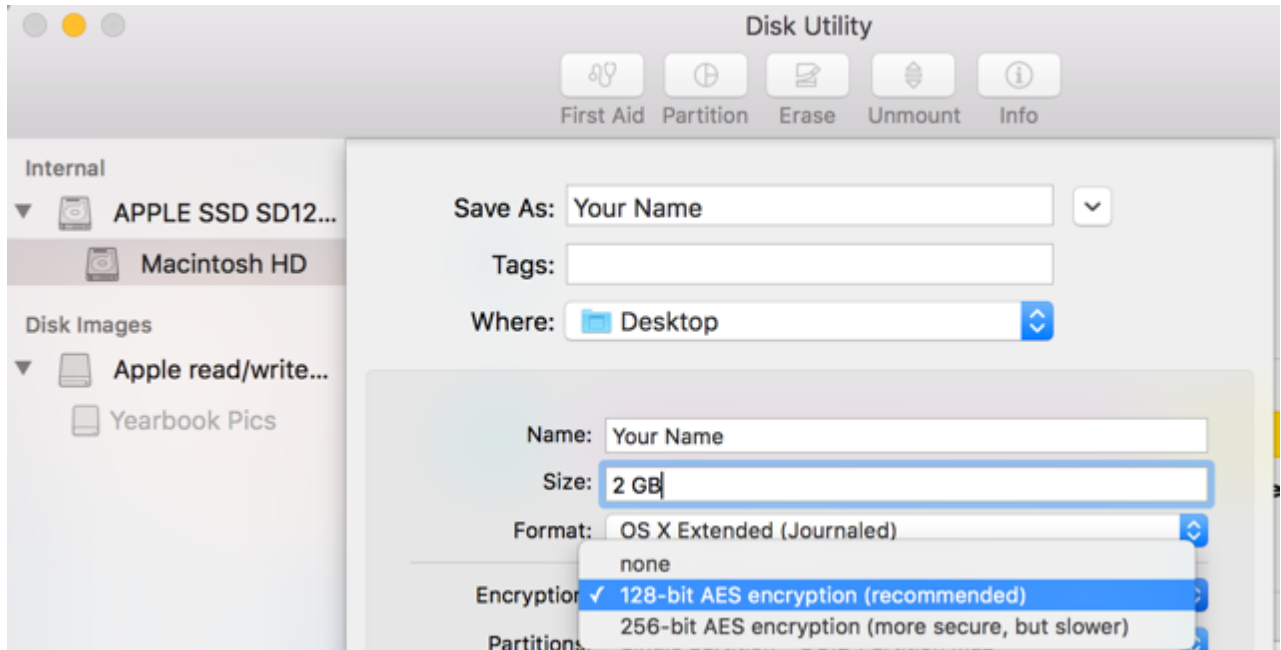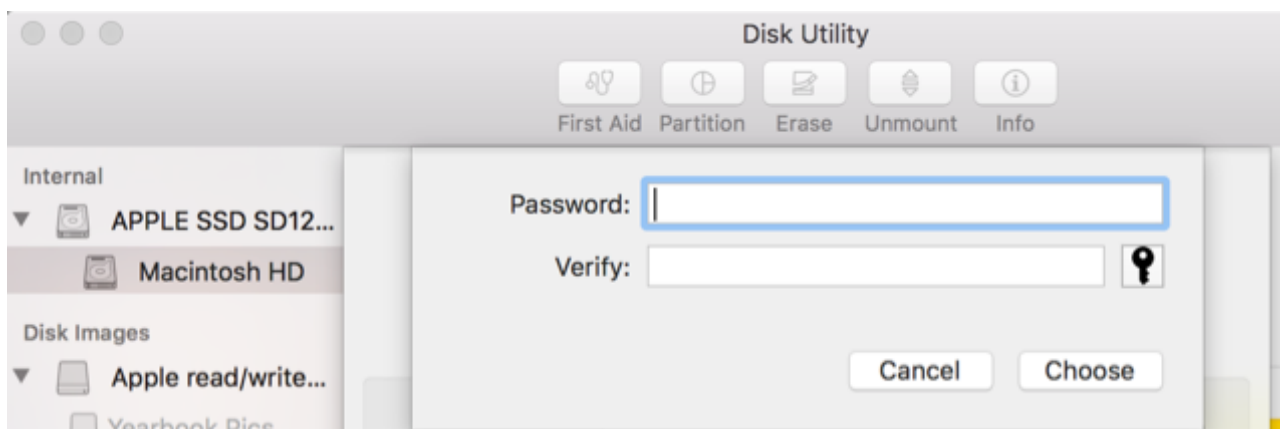   you are using a DSLR to take your photos, change the Size to 4 GB.

Disk Utility

Password Protect Your Photos

6. Change Encryption as shown below.

7. Set your password. Use your birthday. For example, if your birthday is July 4, 2000, set your password to 07042000. Enter your password again in the Verify field, then click Choose.
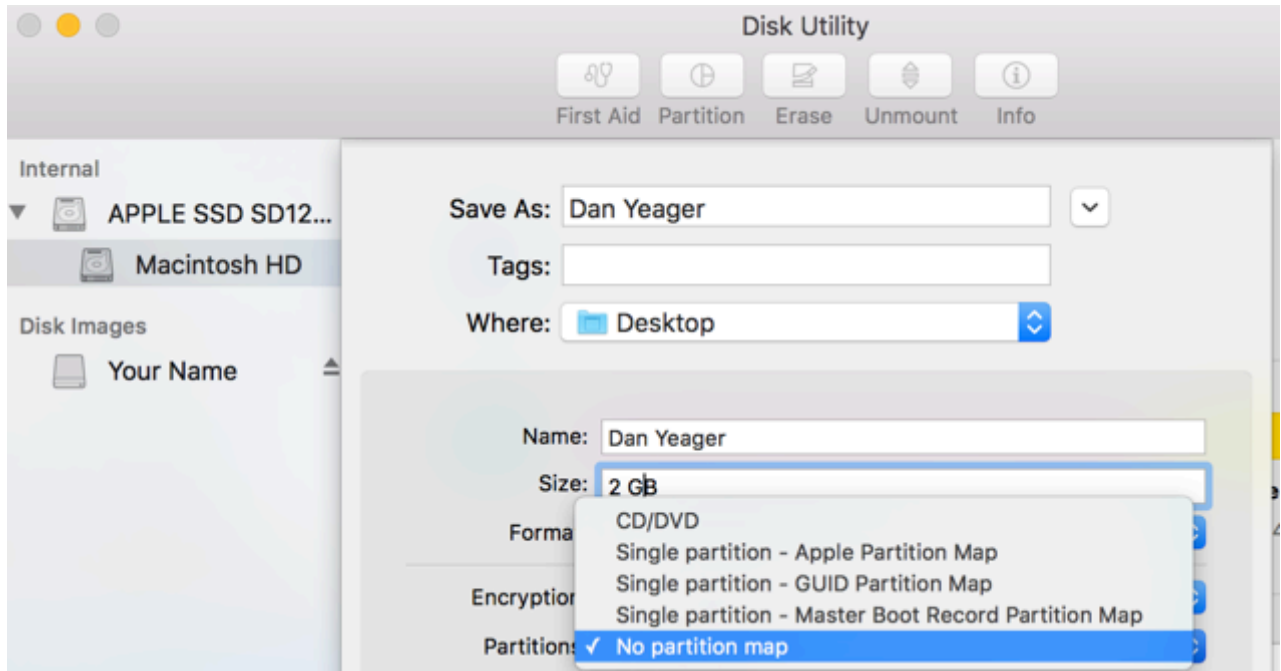
Disk Utility Tutorial

Disk Utility

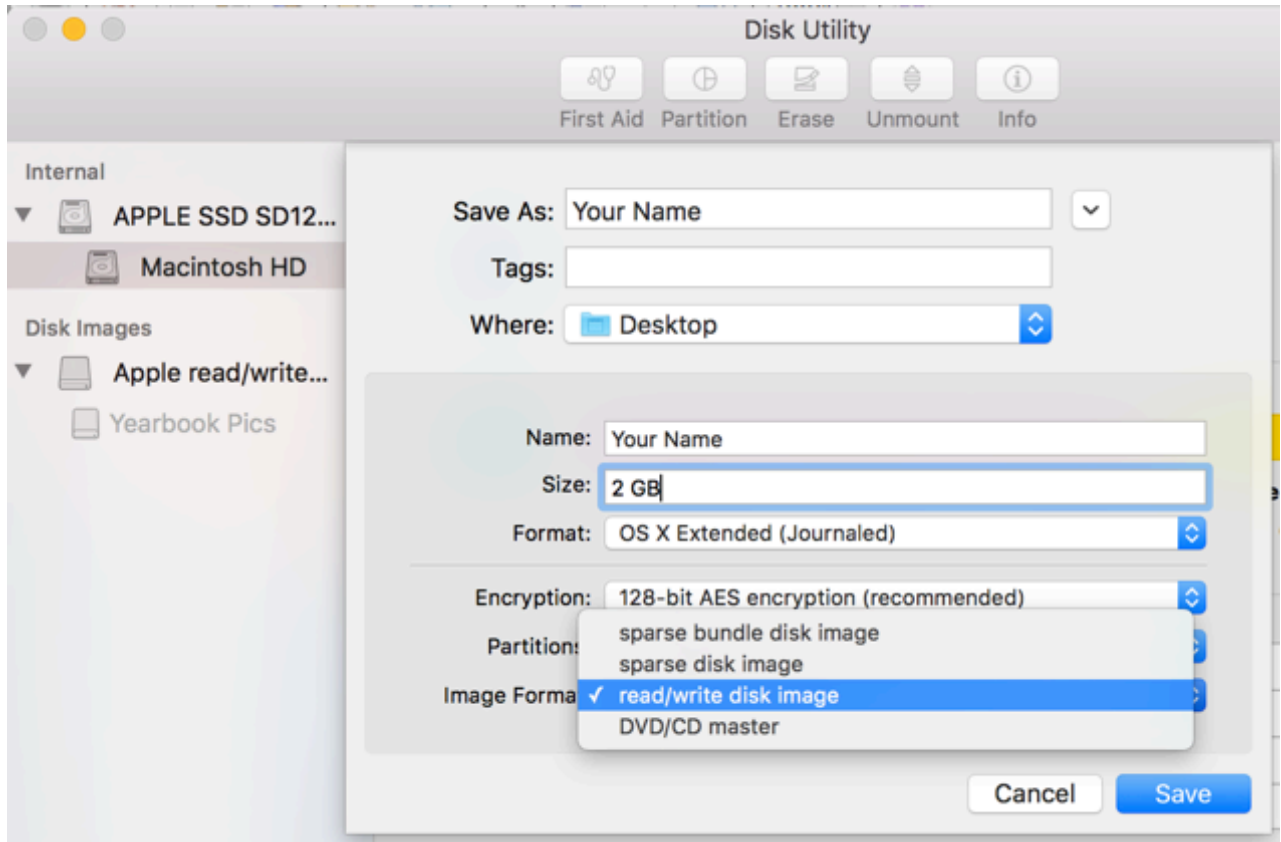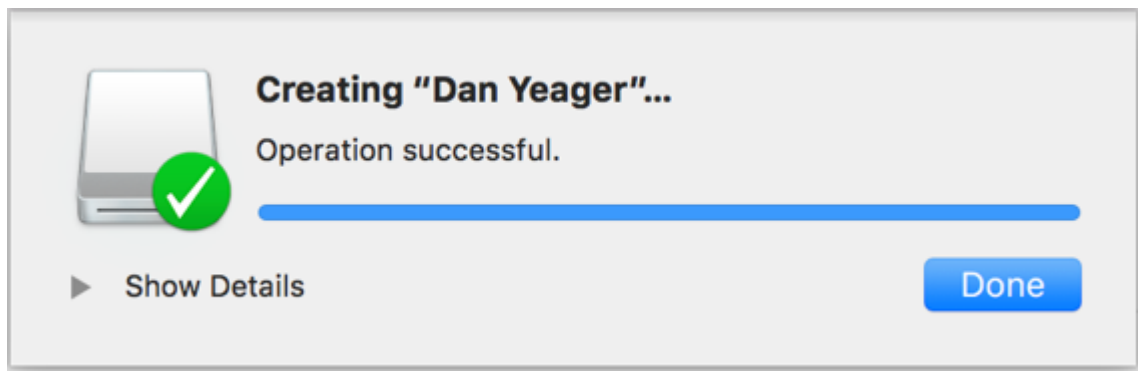## Password Protect Your Photos

8. Set Partitions to No partition map.

Password Protect Your Photos

9. Make sure Image Format is set as shown. Then click Save.

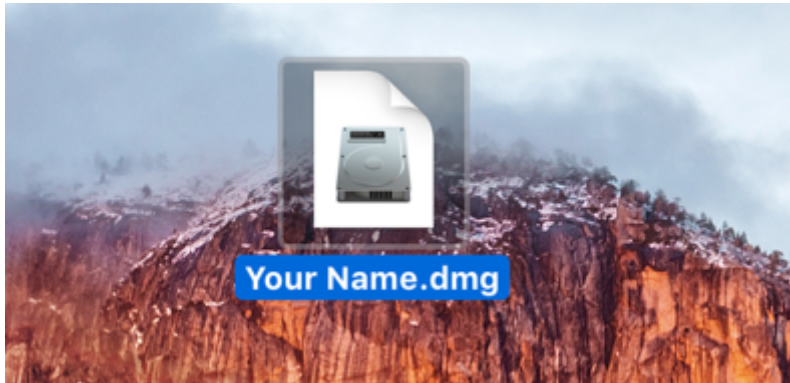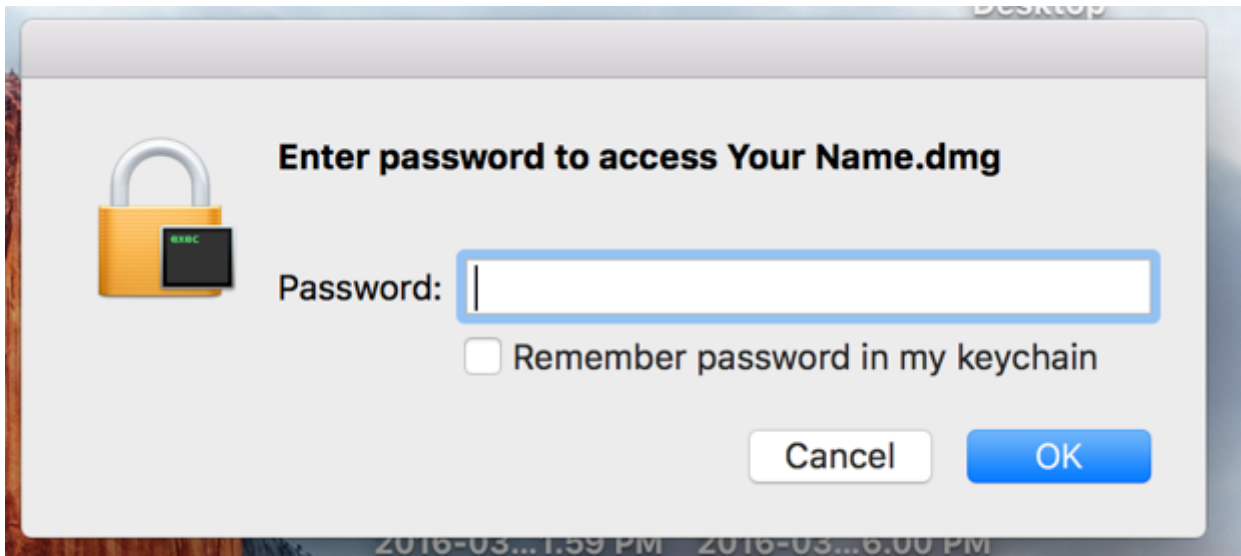10. Your computer will create your partition. When it's done, click Done.

11. An icon with your name on it will appear on your desktop.

12. Double-click the icon and enter your password. Make sure to leave

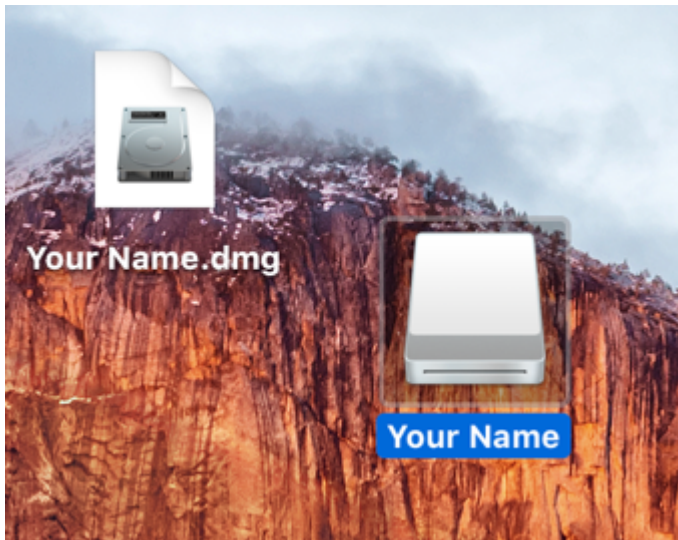Remember password in my keychain unchecked. Then click OK.

13. An icon like the one highlighted below will appear on your desktop. Double-click it to open it. This is where you will store everything you need.

14. To log out of your storage area, simply restart your computer. If you do not restart your computer after class, everything you have saved is subject to deletion by another student. You must restart your computer after each class.

15. You can put a Lightroom Catalog in here, too. If you do, you'll need to use your password to open your storage before opening Lightroom.

16. If you run out of space, delete older files as you go or upload them to a flash drive or to Google Drive.